

JOB DESCRIPTION (JD)

ABOUT CLIENT

RECRUITING AGENT DETAILS:

Name of RA: Jalandhar Skill Development Corporation

Representative: Sh. Bir Kamal Singh

Foreign Employer: Noon Food LLC

Office Address: 178, Police Lines Road, Ranjit Nagar,
Jalandhar, Punjab



DETAILED JOB DESCRIPTION

SR. No.	DESCRIPTION	DETAILS
1.	Job Title	Pickers (Warehouse Helpers for Packaging & Loading)
2.	No. of Positions	300
3.	Contract Period	02 years
4.	Work Profile	Warehouse Helpers for Packaging & Loading
5.	Minimum Qualification	10th Pass, Basic English knowledge required
6.	Experience	Fresher / Experienced both can apply
7.	Age Limit	21–36 years
8.	Gender Requirement	Male
9.	Tattoo Policy	Visible tattoo not accepted
10.	Colorblind	Not Accepted
11.	Other Physical Requirements	Clean-shaven, Turban Accepted
12.	Duty Hours	12 hours (11 hours duty + 01 hour break)
13.	Basic Salary	AED 1400 + Overtime + Accommodation + Transport
14.	Salary Approx. in INR	₹34000/- approx.
15.	Job Location	Anywhere in United Arab Emirates (UAE)
16.	Shifts	Morning / Evening
17.	Fee to be charged from candidates	INR 35,400 (30,000 (Service Charge) + INR 5400(18% GST) & INR 1500 Medical Charges
18.	Other Expenses	1000 AED carried by the candidate at the time of departure for Warehouse Training Permit
19.	Passport Validity	Passport Should be valid for more than 01 Year
20.	Passport (ECR/ECNR)	Only ECNR Passport Holders
21.	Requirement of Police Clearance Certificate	Not Required
22.	Supportive Documents for getting Visa	Original Passport, Education Certificate, Digital Passport Size Photo, Updated CV, Medical Fit Report

23.	Interview Date & Venue	Depends on Database
24.	Medical Examination through GAMCA or GCC	Blood Test (HCV/HIV,VDRL), Chest X-Ray(TB detection)

Terms and conditions of demand

- a. Transport facility will be provided to the worker / employee from residence to the workplace.
- b. Paid Leaves (annual / medical etc) will be provided to worker / employee as per the Employment Contract.
- c. Free Food or Food Allowance will be provided to the worker / employee.
- d. Transport facility will be provided to the worker / employee from residence to the workplace.
- e. Free Accommodation or Accommodation Allowance will be provided to the worker / employee.
- f. Overtime allowance will be provided to the worker / employee as per the Employment Contract.
- g. Visa will be provided to the worker / employee at the cost of Employer.
- h. Weekly off will be provided to the worker / employee.
- i. To and fro air ticket will be provided for joining work and going back after completion of contract.
- j. Weekly off will be provided to the worker / employee.
- k. Adequate Life Insurance will be provided to the worker / employee during the Employment at the cost of Employer.
- l. Adequate Medical facility will be provided to the worker / employee at the cost of Employer.
- m. In case of death of the Worker / Employee, the Employer at his cost shall transport the mortal remains of the



NOON - DUBAI

DIRECT VISA FROM THE NOON COMPANY
WORLD'S LARGEST ECOMMERCE & FOOD DELIVERY COMPANY

FINAL CLIENT INTERVIEW VERY SOON
EMPLOYMENT VISA | ONLY ECNR PASSPORT HOLDERS

CATEGORY	SALARY (IN AED)
WAREHOUSE HELPERS/PICKERS (LOADING/UNLOADING/PACKING WORK)	1400 AED 33500 INR + ACC + TRANSPORTATION
AGE: 21-36 YEARS MINIMUM 10TH PASS BASIC ENGLISH	
DUTY 11+1 = 12 HOURS A DAY 6 DAYS A WEEK NEED DIGITAL PHOTO CAPTURED FROM STUDIO AS PER ICA STANDARDS	



- **ASSIST IN UNLOADING INCOMING SHIPMENTS AND VERIFYING ITEM COUNTS AGAINST DELIVERY NOTES**
- **SORT, LABEL, AND STORE ITEMS IN DESIGNATED WAREHOUSE LOCATIONS AS PER INSTRUCTIONS**
- **PICK AND PACK ORDERS ACCURATELY, FOLLOWING THE STANDARD OPERATING PROCEDURES**
- **ENSURE PRODUCTS ARE HANDLED CAREFULLY TO PREVENT DAMAGE DURING MOVEMENT OR PACKAGING**
- **SUPPORT IN STOCK COUNTS, INVENTORY CHECKS, AND CYCLE COUNTING ACTIVITIES**
- **MAINTAIN CLEANLINESS AND ORDER IN WORK AREAS TO ENSURE A SAFE AND EFFICIENT WORKING ENVIRONMENT**
- **PREPARE GOODS FOR DISPATCH AND ENSURE TIMELY HANDOVER TO THE TRANSPORT TEAM**
- **FOLLOW SAFETY PROTOCOLS AND COMPANY GUIDELINES AT ALL TIMES**
- **OPERATE BASIC WAREHOUSE TOOLS AND EQUIPMENT, AND REPORT ANY ISSUES TO SUPERVISORS**
- **WORK CLOSELY WITH TEAM MEMBERS AND SHIFT LEADS TO COMPLETE ASSIGNED TASKS**
- **ASSIST IN RETURNS PROCESSING, SEGREGATION, AND PROPER DOCUMENTATION**
- **MAINTAIN A POSITIVE AND PROFESSIONAL ATTITUDE WHILE REPRESENTING NOON ON THE WAREHOUSE FLOOR**
- **BE FLEXIBLE IN WORKING HOURS AND SHIFT TIMINGS AS PER OPERATIONAL REQUIREMENTS**
- **BE PREPARED TO WORK ANYWHERE IN THE UAE AND AT ANY SHIFT, BASED ON BUSINESS REQUIREMENTS.**